



# CHILDREN'S HOUSE CHILD CARE CENTERS

720 Wilbraham Rd. Springfield, MA 01109 – 413-782-4448 FAX 782-8073  
Email: [pflowers@childrenshouseinc.org](mailto:pflowers@childrenshouseinc.org) / Website: [www.childrenshouseinc.org](http://www.childrenshouseinc.org)

## Application for Employment - Teacher or Director

Date: \_\_\_\_\_ Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone \_\_\_\_\_ EEC Qualifications Registry #: \_\_\_\_\_

Cell Phone \_\_\_\_\_ Level(s): \_\_\_\_\_

### List Early Childhood Positions Held:

Name of Center	Location	Supervisor	Position	Dates

### Education Background:

School Name	Location	Major/Minor	Degrees	Dates

### Please answer the following questions:

Date First Aid training completed (must be taken within past 2 years): \_\_\_\_\_

Date CPR training completed? (must be taken within past year) \_\_\_\_\_

Do you object to having a Background Record Check (BRC) done? (BRC includes: Criminal Record (CORI), Department of Children and Families (DCF) and Sex Offender Registry (SORI). Soon all staff will also be required to submit to finger print checks. \_\_\_\_\_

Have you ever worked under another name? \_\_\_\_\_ If yes, what name? \_\_\_\_\_

Have you ever been accused and/or convicted of child abuse? \_\_\_\_\_

Have you ever applied for a position with Children's House before? If yes, when? \_\_\_\_\_

On back of this form, please list three references (two professional and one personal) include name, address, phone number and relationship. Also, list positions held not related to Early Childhood (include dates, supervisor, phone number and any other pertinent information). *Listing references also indicates permission to contact and releases all parties from any liability resulting from information exchanged.*

*Children's House, Inc. shall not discriminate against any applicant because of race, color, religion, creed, gender, national origin, age, disability, martial or veteran status, sexual orientation, or any other legally protected status.*

*Falsification of information on this application or during interview will be viewed as ground for refusal or termination of employment. We are an EOE.*

\_\_\_\_\_ (initials only)

**Application for Employment  
(CONTINUED)**

Name: \_\_\_\_\_

Why are you interested in working in the field of Early Childhood?
What are your goals for your future in this profession?
Have you ever worked in a team teaching situation? If so, what was your position and the position of the person you taught with?
Do you feel that education or social adjustment is most important for preschool children?
State briefly your ideas about parent involvement...
What methods of discipline do you feel most comfortable using with children?
Are there any classroom duties that you feel a teacher should not be responsible for? (i.e. cleaning, working longer hours, etc.)
Are you physically able to perform the job you are applying for? (might include moving equipment, lifting children, etc.)
How did you become interested in our school?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Application for Employment - Teacher Assistant / Support Staff

Date: \_\_\_\_\_ Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone \_\_\_\_\_ EEC Qualifications Registry #: \_\_\_\_\_

Cell Phone \_\_\_\_\_ Level(s): \_\_\_\_\_

### Education Background:

School Name	Location	Major/Minor	Degrees	Dates

### Work Experience:

Name	Location	Position	Dates

### Please answer the following questions:

Date First Aid training completed (must be taken within past 2 years): \_\_\_\_\_

Date CPR training completed? (must be taken within past year) \_\_\_\_\_

Do you object to having a Background Record Check (BRC) done? (BRC includes: Criminal Record (CORI), Department of Children and Families (DCF) and Sex Offender Registry (SORI). Soon all staff will also be required to submit to finger print checks. \_\_\_\_\_

Have you ever worked under another name? \_\_\_\_\_ If yes, what name? \_\_\_\_\_

Have you ever been accused and/or convicted of child abuse? \_\_\_\_\_

Have you ever worked for or applied for a position with Children's House before? If yes, when? \_\_\_\_\_

On back of this form, please list three references (two professional and one personal) include name, address, phone number and relationship. Also, list positions held not related to Early Childhood (include dates, supervisor, phone number and any other pertinent information). *Listing references also indicates permission to contact and releases all parties from any liability resulting from information exchanged.*

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**Application for Employment**  
(Continued)

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